

**INSTRUCTIONS FOR PREPARATION OF SURETY BOND (DA FORM 4881-3-R)**

*Note.* The lettered blank portions of the surety bond are to be completed as specified in the following paragraphs with the same letters:

- (a) Enter the name of the Federal agency, authority (local governmental body), or special activity which borrowed the Army materiel, or is providing the bond.
- (b) Further identify the borrower by entering here the type of activity that it is; e.g., Federal agency, civil government, corporation (Boy Scouts of America), etc.
- (c) Enter the name of the city.
- (d) Enter the name of the State.
- (e) Enter the amount of the bond.
- (f) Enter the number of days, or period, for which loan of the materiel is authorized.
- (g) Enter the date on which the loan agreement between the borrower and the US Government was signed.
- (h) Enter rate of interest paid on the bonds.
- (i) Enter date on which bonds are due for redemption.
- (j) Enter name of the Army installation (e.g., Fort Hood, TX) or US Army number (e.g., Fifth US Army) at which the servicing Finance and Accounting Office is located.
- (k) Enter date on which bond is signed.
- (l) Enter month in which bond is signed.
- (m) Enter year in which bond is signed.
- (n) Enter title of the borrowing activities' chief executive; e.g., governor, chief scout executive, national commander VFW, etc.
- (o) Enter, if appropriate, the names and title of the comptroller or treasurer of the borrowing activity.
- (p) Enter name of person witnessing signature.
- (q) Enter address of person witnessing signature.
- (r) Enter the name of the county in which the power of attorney is being signed.
- (s) Enter the name of the State in which the Power of Attorney is being signed.
- (t) Enter name of the borrowing activity's chief executive.
- (u) Enter date on which the power of attorney is signed.
- (v) Enter month in which power of attorney is signed.
- (w) Enter year in which power of attorney is signed.
- (x) Signature of Notary Public.
- (y) Enter date that the Notary Public's commission expires.

## APPENDIX F TO PART 623—POWER OF ATTORNEY (DA FORM 4881-4-R)

APPENDIX F  
POWER OF ATTORNEY (DA FORM 4881-4-R)

POWER OF ATTORNEY (For Transactions Involving Treasury Bonds)	
For use of this form, see AR 700-131; the proponent agency is DCSLOG.	
Know all men by these presents, that the (a) _____ is a (b) _____	
having its principal office in the city of (c) _____ State of (d) _____, does hereby constitute	
and appoint the finance and accounting officer, (e) _____, acting for and on behalf of the	
(f) _____, and his successors in office, as attorney for said (a) _____,	
or its authorized representatives, for and in the name of said corporation to collect or to sell, assign, and transfer certain US	
Treasury bonds described as follows:	
(g) _____ due (h) _____	
Such Treasury bonds have been deposited by (a) _____, pursuant to authority conferred	
by section 1126 of the Revenue Act of 1926, as amended, and subject to the provisions thereof and of Treasury Department	
Circular No. 154, dated February 8, 1935, as security for the faithful performance of any and all of the conditions or stipulations	
of a certain agreement entered into by (a) _____ with the United States, under date of	
(i) _____ which is hereby made a part hereof as Inclosure 1. The undersigned agrees that, in case of any default	
in performance of any of the conditions and stipulations of such or any part thereof the finance and accounting officer	
(e) _____ may sell, assign, and transfer said Treasury bonds or any part thereof without notice,	
at public or private sale, free from equity of redemption and without appraisal or evaluation, notice of right to redeem being	
waived, and may apply the proceeds of such sale or collection in whole or in part, to the satisfaction of such default. The	
undersigned further agree that the authority herein granted is irrevocable.	
And such (a) _____ hereby for itself, its successors and assigns, ratifies and confirms such	
proper action taken within the scope of this power.	
In witness whereof, the (a) _____, the (b) _____	
herein above named by its (j) _____ and (k) _____ duly authorized	
to act in the premises, has executed this instrument and caused the seal of the (a) _____	
to be affixed this (l) _____ day of (m) _____, 19 (n) _____.	
(a) _____	
By: (o) _____	By: (p) _____
(Name and title)	(Name and title (Comptroller))
Before me, the undersigned, a Notary Public within and for the County of (q) _____	
in the State of (r) _____, personally appeared (s) _____, (j) _____,	
and (p) _____, comptroller, and for an on behalf of said (a) _____,	
a (b) _____, acknowledged the execution of the foregoing power of attorney.	
Witness my hand and notarial seal this (l) _____ day of (m) _____, 19(n) _____.	
Notarial Seal (t) _____	
(Notary Public)	

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